

MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** meeting held on **WEDNESDAY 10th April 2024 AT 7PM** in the Guildhall, Mill Street.

S23/160 **PRESENT**

Chair: Councillor B. Waite

Councillors: Garner, Gill (7:01), Hall, Jones, Parry, S Waite.

Officers: Kate Adams, Deputy Town Clerk
Julie Cox, Finance Assistant
Mark Hilton, DLF Supervisor

Also present: Janet Cobb, Restoring Shropshire's Verges Project

ABSENT

Councillors Ginger and Tapley were absent.

S23/161 **WELCOME AND ESSENTIAL HOUSEKEEPING INFORMATION**

Chair, Councillor B Waite, welcomed everyone to the Services Committee meeting at the Guildhall and explained housekeeping information.

7.01pm Councillor Gill joined the meeting.

S23/162 **RECORDING OF MEETINGS**

The Chair notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

S23/163 **APOLOGIES**

Apologies were received from Councillors Ginger (Family reasons) and Tapley (Holiday)

S23/164 **DECLARATIONS OF INTEREST**

Disclosable Pecuniary Interests
None declared.

Conflicts of Interest
Councillor Parry – Ludlow In Bloom

Personal Interests

None declared

S23/165 PUBLIC OPEN SESSION (15 minutes)

There were six members of the public present.

Rose Jones spoke as a member of the public to request that the Ludlow Town Council 'No Parking' signs be displayed on the market overnight, chained to posts.

Cllr Parry recommended contacting Graham White, Chief Solicitor at Shropshire Council, and Cllr Waite asked Cllr Parry to make contact.

S23/166 LUDLOW UNITARY COUNCILLORS SESSION

Councillor Parry, Ludlow South, was present but did not have any updates.

S23/167 MINUTES

RESOLVED BW/EG (Unanimous)

That the minutes of Services Committee meeting held on Wednesday 21st February 2024 be approved as a correct record and signed by the Chair.

S23/168 ITEMS TO ACTION

RESOLVED BW/RJ (unanimous)

That the Items to action from Services Committee 21st February 2024 be approved.

S23/169 PRESENTATION FROM RESTORING SHROPSHIRE VERGES PROJECT

A presentation was given by Janet Cobb, regarding this project. Informing the Committee of the work being done in Shropshire. Also advising of available grants. She highlighted the long-term cost savings, and both monetary and environmental benefits. Assistance would be available from the project to help Ludlow Town Council implement the changes needed.

The project promotes managing verges as meadows and native grass/flowers, encouraging pollinators and insects to return and restore a natural environment. It is intentional management rather than leaving an area to go wild. Under Section 6 of the Environment Act 2021, Town & Parish Councils must co-operate with Natural England in the preparation and implementation of a species conservation strategy so far as relevant to the authority's functions.

S23/170 SIDNEY ROAD TOWN GREEN

RESOLVED EG/RH (unanimous)

That the option to manage the space to include natural, native grassland be approved working alongside the RSVP volunteers.

S23/171 GREENSPACE STRATEGY AND BIODIVERSITY OF SITES

RESOLVED EG/TG (unanimous)

That the creation of a Greenspace strategy incorporating site surveys of the following areas be approved. Henley Orchards (x 3), Weyman Road, Dinham triangle, Linney, Castle Gardens, St Johns Road, Wheeler Road, Housman Crescent play area, Sidney Road town green, Lower Corve Street garden, Henley Road cemetery.

That a draft Greenspace strategy will be produced over the next six months to be considered initially by the Climate Action Sub-Committee and will then be recommended to Policy & Finance Committee/ Full Council for adoption before the end of 2024.

S23/172 LUDLOW MUSEUM AT THE BUTTERCROSS

RESOLVED BW/RJ (6:0:1)

That the paperwork for both the Museum Organisational Health Check and the Family Friendly audit feedback have been completed and submitted be noted.

S23/173 RESOLVED RJ/BW (unanimous)

That a social evening to be held at the Museum on the evening of 12th June 2024, to thank the Friends of Ludlow Museum for their continued support be approved, with an expenditure limit of £120.00

S23/174 STRONGER STARTS GRANT FOR SENIOR'S PARTY

RESOLVED BW/TG (unanimous)

That the application made was successful and funding of £500.00 has been received from Tesco be noted.

S23/175 PUBLIC CONVENIENCES

RESOLVED BW/RH (unanimous)

That the implementation of rules and guidelines for public conveniences maintained by Ludlow Town Council be approved. Including: No Smoking, Assistance dogs only, use of sanitary bins provided & no anti-social behaviour.

Designs and costings for signage to be bought back to Committee for consideration.

S23/176 ADVISORY SIGNAGE AT CASTLE GARDENS

RESOLVED RJ/BW (unanimous)

That dog behaviour in Castle Gardens is noted and the situation is

monitored.

S23/177 LUDLOW MARKET BRANDING

RESOLVED RJ/VP (6:0:1)

That in principle the updating of the branding of Ludlow Market be approved, and a consultation is undertaken with the market traders prior to further consideration by the committee.

S23/178 MARKET AREA ELECTRICAL SUPPLY

RESOLVED RJ/VP (unanimous)

That the report regarding works required to the Market area electrical supply is received. Work identified up to a cost of £13555.00 is approved and should further repairs be identified this will come back to the Committee with costings.

S23/179 LINNEY PARKING METER MAINTENANCE CONTRACT

RESOLVED BW/TG (unanimous)

That the annual maintenance contract with Flowbird at a cost of £571.00+VAT be approved.

S23/180 REPLACEMENT OF LINNEY BASKET SWING

RESOLVED TG/RH (unanimous)

That the quote from Wicksteed of £1846.00 +VAT to replace the missing part of the swing be approved.

S23/181 STORAGE IMPROVEMENT UPDATES

RESOLVED BW/TG (unanimous)

That the inventory of items removed from the storage be noted.

S23/182 RESOLVED RJ/VP (unanimous)

That the suggestion to dispose of certain items be noted. Pint glasses and golf putters to be offered to local people or charity shops.

The meeting closed at 7.51pm

Chairman

Date